

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
FEBRUARY 11, 2019
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on February 11, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, George Bowers, Russell Davis, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Albert Bagusky.

RECOGNITION: EAGLE SCOUT KEVIN DANIEL CAFFERY

**SWEARING IN OF NEW HANOVER TOWNSHIP FIRE DEPARTMENT
EMPLOYEES BY HONORABLE DISTRICT JUDGE JOSEPH A. HALESEY
MICHAEL MEEKER & ERIC BANASHEFSKI**

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of January 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on January 7, 2019 and January 14, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of January 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of January 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of January 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 11, 2019
Minutes – Page #2

MINUTES OF MEETING OF JANUARY 14, 2019

Motion by Andrejko, secc. Lewis that the minutes of the meeting of January 14, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Lewis that the communications for the month of January 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Thomas Tryba, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective February 14, 2019 to March 15, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. Abstain: Bowers. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective February 14, 2019 to March 15, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ATTEND TRAINING – NARCOTICS TRAINING

Motion by Bowers, secc. Krushnowski that the request of Police Chief Albert Walker for authorization of Officer Mark Stefanowicz to attend the 2019 Pennsylvania Narcotic Officers Association Training Convention from March 27, 2019 to March 29, 2019 in Harrisburg, Penna. for a total cost of \$421.00, be approved. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 11, 2019
Minutes – Page #3

AUTHORIZATION TO ATTEND TRAINING – ACCREDITATION COMMISSION

Motion by Bowers, secc. Krushnowski that the request of Police Chief Albert Walker for authorization of Officer Ryan Cywinski to attend the 15th Annual Training Conference, of the Pennsylvania Chiefs of Police Association Law Enforcement Accreditation Commission from March 25, 2019 to March 27, 2019 in Harrisburg Penna. for a total cost of \$322.00, be approved. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION FOR SALT CONTRACT

Motion by Bowers, secc. Krushnowski to authorize the Township Manager to submit the Department of General Services Salt Contract Participation Agreement to provide Hanover Township 1000 tons of road salt under state Contract for the August 2019 thru July 2020 Season. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ATTEND TRAINING – FIRE ACADEMY ARSON TRAINING

Motion by Bowers, secc. Krushnowski to authorize Fire Chief Joseph Temarantz to attend the 2019 Fire Academy Arson Training Conference at a cost of \$500.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PURCHASE K9 POLICE VEHICLE

Motion by Bowers, secc. Krushnowski that as per the request of Police Chief Al Walker, approval be granted to rescind the motion from December 10, 2018 to purchase a 2019 Police Interceptor from Koch Ford, Easton PA and to approve the purchase of one (1) 2020 Police Interceptor AWD from Koch Ford, Easton PA through COSTARS Contract #13-084 for the K9 Unit with the trade-in of a Ford Expedition K9 and Dodge Charger for a credit of \$7,000.00 for a total cost of \$41,003.87 to be paid from Capital Funds and that the Chairman be and is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO LEASE POLICE PATROL VEHICLE

Motion by Howatt, secc. Andrejko that as per the request of the Chief of Police Al Walker, approval be granted for the lease of one (1) 2020 Police Interceptor AWD from Koch Ford, Easton PA through COSTARS Contract #13-084 at a cost of \$44,563.93 to be paid through Koch Municipal Financing and that the Chairman be and is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PURCHASE COMPUTER & DOCUMENT SCAN EQUIPMENT

Motion by Howatt, secc. Andrejko to approve that the following equipment be purchased from Golden Business Machines; 2 Microsoft Office Pack Computers 2019 in the amount of \$2,459.50 each & a Laser Fiche Management System for Document Scan in the amount of \$2,285.00 and that the Township Manager be and is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PURCHASE HINO MINI PACKER TRUCK

Motion by Howatt, secc. Andrejko to authorize the purchase of a 2020 Hino Mini Packer Truck in the amount of \$114,588.00 from Triple Cities Mack, COSTARS Contract #025-036 and that the Chairman or Township Manager be and is authorized to sign all documents. This purchase includes the trade-in of the Two 2001 – Isuzu-FTR trucks and will be purchased through the Recycling Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PURCHASE 32 GALLON RECYCLING CONTAINERS

Motion by Howatt, secc. Andrejko to authorize the purchase of 5000 - thirty two gallon - recycling containers in the amount of \$65,250.00 from TMF Corporation, COSTARS Contract #017-007 and that the Chairman be and is authorized to sign all documents. These will be purchased through the Recycling Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Howatt, secc. Andrejko to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 001, 002 and 003 for various projects including General Engineering Services and other projects in the amount of \$6,077.50. These will be paid through various funds and grants including from the Sewer Fee Account. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – PURCHASE OF PLAYGROUND EQUIPMENT

Motion by Lewis, secc. Krushnowski to authorize the Township Manager to purchase Playground Equipment from COSTARS vendor George Ely & Associates, Inc, in the not to exceed amount of \$90,000.00 and that the Twp. Manager be and is authorized to sign any documents pertaining to the purchase. This purchase will be reimbursed through the Community Development Recreation Grant awarded to Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 11, 2019
Minutes – Page #5

AUTHORIZATION – UTILITY POLE REPLACEMENT/WIRE WORK

Motion by Lewis, secc. Krushnowski to authorize the replacement of two utility poles and wire work related to the Green Light Go Project in the not to exceed amount of \$30,000.00. This will be a Change Order to the project to be paid through Liquid Fuel Funds. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – GREEN LIGHT GO PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the payment application from Kuharchik Construction, Inc. in the amount of \$51,061.50 for the Green Light Go Traffic Light Project and it to be paid from the Capital Fund Account and the Township Manager is authorized to seek reimbursement from the PennDOT grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNITY DEVELOPMENT GRANT INCREASE AGREEMENT

Motion by Lewis, secc. Krushnowski that according to the agreement terms, that the Chairman and Township Secretary be and is hereby authorized to sign any and all documents related to the Grant Increase Agreement in the amount of \$34,626.80 for the Community Development grant funds. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO BID – ELECTRIC MOTORS & INDUCTION COILS

Motion by Lewis, secc. Krushnowski that based upon the request of the Township Engineer, to authorize the advertisement of electric motors and induction coils for the Medico Industries, Inc Press Line LSA Grant Project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION - INVOICE - BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve the Invoice No. H109009 from BHW Inspections, LLC in the amount of \$770.75. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION - RESOLUTION NO. 001– 2019 - PLANNING COMMISSION

Motion by Lewis, secc. Krushnowski to approve Resolution No.001-2019 appointing the Planning Commission as provided in Hanover Township Ordinance No. 002-2016. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township
Board of Commissioners
February 11, 2019
Minutes – Page #6

ADD ON MOTION - RESOLUTION NO. 002 – ZONING HEARING BOARD

Motion by Lewis, secc. Krushnowski to approve Resolution No.002-2019 appointing the Zoning Hearing Board as provided in the Hanover Township Zoning Ordinance. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION - LABORER POSITION

Motion by Lewis, secc. Krushnowski to appoint Thomas Tryba III to the position of Laborer in the Road Department as per the AFSCME collective Bargaining Agreement effective February 18, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. Abstain: Davis MOTION CARRIED.

Donna M. Makarczyk, Secretary